

Title VI Complaint Form

The Gates County Inter-Regional Transportation System's Title VI Complaint Procedure is made available in the following locations:

- Agency website, either as a reference in the Notice to Public or in its entirety
- Hard copy in the transportation office
- Available in appropriate languages for LEP populations, meeting the Safe Harbor Threshold.
- Other, County Manager's office

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Electronic Mail Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?			Yes*	No
*If you answered "yes" to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party:				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply):				
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin				
Date of Alleged Discrimination (Month, Day, Year): _____				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.				
_____ _____				
Section IV				
Have you previously filed a Title VI complaint with this agency?			Yes	No

GITS Policy & Procedure - Administration

Section: 28

Title: Nondiscrimination, Title VI

Date last revised: April 7, 2010

Gates County Inter-Regional Transportation System(GITS)

POLICIES & PROCEDURES

ISSUED: 3/30/2010

REVISED:

APPROVED:

TITLE: NONDISCRIMINATION

REVIEWED							
----------	--	--	--	--	--	--	--

POLICY:

It is the policy of this agency to provide equal opportunity to all people who are admitted to, participate in, or are the recipients of Gates County Inter-Regional Transportation System's services.

PURPOSE:

To describe Gates County Inter-Regional Transportation System (GITS) Services' policy of nondiscrimination.

PROCEDURES:

As a recipient of Federal financial assistance, GITS does not exclude, deny benefits to, or otherwise discriminate against any person on the ground of race, color, religion, sex, national origin, or on the basis of disability or age in admission to, participation in, or receipt of the services and benefits of any of its programs and activities or in employment therein, whether carried out by GITS directly or through a contractor or any other entity with whom GITS arranges to carryout its programs and activities.

This statement is in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, and Regulations of the U.S. Department of Health and Human Services issued pursuant to the acts, Title 45 Code of Federal Regulations Part 80, 84, and 91. (Other Federal Laws and Regulations provide similar protection against discrimination on grounds of sex and creed.)

In case of questions concerning this policy, or in the event of a desire to file a complaint alleging violations of the above, please contact the Director.

*Complaints must be filed no later than 180 days after the alleged act of discrimination occurred.

*GITS's advertising, marketing, and propaganda program will be adjusted to reflect ethnic population percentages after each census.