

**GATES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 14, 2013**

The Gates County Board of Commissioners held a joint meeting with the Gates County Board of Education at 5:00 p.m. on Wednesday, August 14, 2013 in the Gates County Board of Education Conference Room, 205 Main Street, Gatesville. Commissioners Jordan, Owens, Hora, and Hofler were present. Also present was County Manager, Jon Mendenhall. Gates County Board of Education members present were: Chairman Doug Lilley, Ray Felton, Leslie Byrum, Claire Whitehurst, Glendale Boone & Superintendent Dr. Barry Williams.

Chairman Lilley called the joint meeting to order.

Mr. Felton led the invocation and the pledge of allegiance

Superintendent Williams stated this is a special meeting which was called to discuss the Memorandum of Agreement between the County of Gates and the Gates County School Board for the Provision of Shared Services made pursuant to the North Carolina General Statutes 115 C and 153 A as amended. Dr. Williams presented a power point outline of the Memorandum of Agreement.

Jon Mendenhall, County Manager, explained that the agreement is set up to be dynamic over time, the appendices can be edited or added in order to be beneficial, and all appendices (A-H) are operational.

Jon Mendenhall, County Manager, explained Appendix A, Shared Services Interoperable Radio System, and the allocation of costs.

Chairman Jordan asked what the complexity of synchronizing the two radio systems.

Jon Mendenhall, County Manager, explained the synchronizing process and the cost to reprogram each radio.

Commissioner Owens stated that future cost savings could take place by increasing the number of radios synchronized.

Jon Mendenhall, County Manager, explained Appendix B, Sanitary Sewer Services, and the allocation of costs.

No questions from either board on Appendix B.

Jon Mendenhall, County Manager, explained Appendix C, Solid Waste Function, the allocation of costs, and locations.

Chairman Lilley asked about recycling possibilities.

Jon Mendenhall, County Manager, stated possible recycling opportunities and provided scenarios on how it may be facilitated.

Leslie Byrum, Board of Education, asked if it was possible to look at the cost of increasing dumpster size in order to reduce pick-up costs.

Jon Mendenhall, County Manager, provided the difference in the cost of a larger size and agreed that further evaluation of size and cost would be beneficial.

Glendale Boone, Board of Education, asked if there will be a way to secure the dumpsters so that the public isn't able to use them.

Jon Mendenhall, County Manager, explained the locking process and the advantage of a universal key system.

Jon Mendenhall, County Manager, explained Appendix D, Information Technology Function and the allocation of costs.

Commissioner Hora expressed how beneficial this could be in the future with the increase of utilization of "The Cloud"

Jon Mendenhall, County Manager, explained Appendix E, Law Enforcement and the allocation of costs.

Commissioner Hofler questioned how security will be handled at athletic events.

Jon Mendenhall, County Manager, explained that officers will pull additional duty with permission of the Sheriff and receive comp time. Mr. Mendenhall stated that there can be an amendment to better cover athletic events.

Commissioner Owens suggested asking the Sheriff what the standard procedure will be if there are other issues in Gates County while they are scheduled to be at the school or an athletic event.

Jon Mendenhall, County Manager, stated that there are part time individuals that will be coming on board and certified with tasers that could possibly be of assistance. Mr. Mendenhall also explained that there may be a need to make adjustment to Item 4, Traffic, under the allocation of cost to include traffic and special events.

No questions on the Allocation of Costs for Law Enforcement.

Jon Mendenhall, County Manager, stated that the Law Enforcement plan is not intended to be long term, the plan will be in place until other options are available.

Jon Mendenhall, County Manager, explained Appendix F, Co-Mission Co-Location Function, and the allocation of costs.

Dr. Williams, Superintendent, expanded on bullets 1 and 2 under organization of services.

Commissioner Jernigan questioned how item 3, Consolidated School-County Fuel Depot, will be facilitated.

Jon Mendenhall, County Manager, explained that this is an option that will be evaluated further and investigated in great detail before implementation can occur.

Commissioner Hofler clarified that non-profits could also utilize community gardens.

Jon Mendenhall, County Manager, explained Appendix G, Consolidated Adult & Youth Programming, and the allocation of costs.

Lulu Eure, Gates County Community Center Director, asked for clarification on how changes will affect the Gates County Community Center.

Jon Mendenhall, County Manager, explained that the only real change is that the staffing will return to the supervision of the school board as well as the control of the facility.

Jon Mendenhall, County Manager, explained Appendix H, Emergency Management Coordination & Cooperation, and the allocation of costs.

Commissioner Owens questioned if the Mill Pond facility could be a backup should one of the disaster shelter facilities become a disaster.

Jon Mendenhall, County Manager, concluded the presentation and opened up for any remaining questions.

New Business

Ray Felton, Board of Education, made a motion to accept The Memorandum of Agreement between the County of Gates and the Gates County School Board for the Provision of Shared Services as stated. Leslie Byrum, Board of Education, seconded the motion, motion passed without opposition.

Claire Whitehurst, Board of Education, made a motion to adjourn. Glendale Boone, Board of Education, seconded the motion, motion passed without opposition.

Chairman Jordan called the Gates County Commissioners meeting to order.

Commissioner Hofler made a motion to accept The Memorandum of Agreement between the County of Gates and the Gates County School Board for the Provision of Shared Services as stated. Commissioner Owens seconded the motion, motion passed without opposition.

The Memorandum of Agreement between the County of Gates and the Gates County School Board for the Provision of Shared Services reads as follows:

MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF GATES AND
THE GATES COUNTY SCHOOL BOARD
FOR THE PROVISION OF SHARED SERVICES

This is a Cooperation Agreement (henceforth "Agreement") between the County of Gates, a North Carolina County (hereafter "County") and Gates County Schools, a political subdivision of the State of North Carolina (hereafter "Schools"). This agreement is made pursuant to the North Carolina General Statutes 115 C and 153A as amended.

The County of Gates and Gates County Schools agree as follows:

Section I Purpose

The County and the Schools find that local cooperation for providing comprehensive services is a public necessity; that such cooperation will provide for (i) increased uniformity in mandated services (ii) development of consistent goals and objectives and (iii) more efficient coordination, administration, and delivery of services; and, that as a result the public health, safety, and welfare will be better served by the implementation of this Agreement.

Section II Definitions

The words defined in this Section shall have the meanings indicated when used in this Agreement:

- A. "Annual Budget" means the listing of anticipated annual revenues and expenditures of the County-Schools Shared Services Group, submitted to and approved by the County and Schools pursuant to Section V of this Agreement.
- B. "Applicable Codes" means the portion of the North Carolina General Statutes that are in force within the territorial confines of Gates County, as well as the individual codes promulgated by the Governing Body of each government unit. "Applicable Codes" shall also mean the Uniform Statewide Building Code.
- C. "Board" means the Board of Commissioners of Gates County as well as the Board of Education of Gates County.
- D. "County" means the County of Gates.
- E. "Department" means any constituent Department of the Shared Services Group created under Section III, A of this Agreement.
- F. "Governing Bodies" means the Board of Commissioners and the Board of Education.
- G. "Shared Services Group" means the group created under Section III, A of this Agreement.
- H. "Shared Services Committee" means the steering committee created under Section III, B of this Agreement.

Section III Administration

- A. The parties hereby authorize the Shared Services Group which shall consist of the Departments, subordinate Divisions, Offices, and functions as outlined in Appendix. The Shared Services Group shall be responsible for enforcing ordinances and providing services, in the territorial boundaries of Gates County. The constituent Departments, subordinate Divisions, Offices, and functions shall be under the care and control of either the County Manager or Superintendent of Schools as outlined in Appendix.
- B. The Shared Services Group shall be advised by a Shared Services Committee made up of the County Manager and the Superintendent of Schools serving in their ex-officio capacities as well as a third member appointed by the Chief Judge of the Superior Court from one of the members of the Board of Education or the Board of Commissioners so that a representative from each board alternates on an annual basis and whose term runs concurrent with the fiscal year.
- C. The Shared Services Group shall be comprised of employees from both the County and the Schools. The personnel policies and procedures of both the County and the Schools shall remain in effect for each and every employee such that the individual's original employment entity personnel policies and procedures will remain in effect including but not limited to:
 - a. Employment screening and qualification, advancement, discipline and termination of employees;
 - b. Compensation, benefits, and expenses including insurance;
 - c. Equal Opportunity/Equity Assurance
- D. In the event that the Shared Services Committee recommends and the Governing Bodies ratify transfer of employees from one entity to another, similar compensation, benefits, and insurance shall be provided.
- E. Future employees of the Shared Services Group shall, at the discretion of the Shared Services Committee, be placed on a Departmental basis in either the County or the Schools so that over time, on a Departmental basis, all employees are aligned with either the County or the Schools. Such Departmental alignment shall not preclude a mixture of Departments within Shared Services being aligned differently.
- F. The Shared Services Group and its constituent units shall be located in facilities selected and approved by the Shared Services Committee. All facilities used by the Shared Services Group shall be leased even if such facility is owned by the County or Schools such that fair and equitable consideration is given for the facility usage.
- G. As enumerated in the Appendix, assets of Shared Services shall be allocated based on the respective component Department to either the County or the Schools as identified.
- H. The Shared Service Group shall enter into, with approval of the Shared Services Committee, such contracts and agreements as necessary and appropriate to provide short-term services, equipment, or other material goods for the administration and operation of the Shared Services Group, except that such obligations be no longer than the term of this Agreement.

Section IV Legal Representation and Liability

The respective attorney's office for each unit shall provide legal support and representation for the activities of the Shared Services Group and its employees, with responsibility determined on the basis of the department alignment from which legal action or need for legal advice arises. The County shall handle Claims regarding departments aligned with the County, and the Schools shall have no responsibility or liability regarding such Claims. The Schools shall handle Claims regarding departments aligned with the Schools, and the County shall have no responsibility or liability regarding such Claims. Under no circumstance shall the attorney's office for one jurisdiction be required to provide legal representation for the other jurisdiction. For the purposes of this section "Claims" shall be defined as claims, appeals, costs, damages, losses, demands, liabilities, duties, and obligations. Employees shall be considered joint employees of the Shared Services Group, a joint agency, for the purpose of each jurisdiction's application of its respective policies regarding defense of employees, those policies shall apply if an employee of the Shared Services Group is sued for actions taken

as an employee that are within their scope of duties. Each jurisdiction shall provide, at its own expense, for the defense of employees consistent with the jurisdiction's adopted policies. If an action is brought that names as the defendant the jurisdiction that does not have responsibility under this Section, the jurisdiction with responsibility as identified in this Section shall cooperate through intervention, joinder, or other appropriate means, in allowing the dismissal of the jurisdiction that is not responsible as set forth herein. Such cooperation shall not waive any rights of the responsible jurisdiction to assert any immunities or other defenses it may have against the parties who allege injury as a result of the activities of the Shared Services Group.

Section V Financial

- A. The budget and financial procedures of the component Department of the Shared Services Group shall be aligned with the County or the Schools depending on the alignment of the Department, such financial and budget facilities of the entity who is aligned with the Department shall be followed in carrying out this Agreement.
- B. Each year the Shared Services Committee shall produce a budget for the Shared Services Group and shall approve, deny or modify the budget at its discretion at which time the budget shall be recommended to both the County and the Schools for incorporation into their respective annual budgets.
- C. Either the County or Schools may fund additional services over and above those approved in the Annual Budget provided that such services are generally consistent with the mission of the Shared Services Group and that the Shared Services Committee consents to providing the additional services. When such additional services are requested by either the County or Schools, and are performed for the benefit of the requesting government, then the requesting government shall pay the full expense associated with such additional services and make such additional budgetary appropriations as are necessary for the performance of these services.
- D. Failure to adhere to financial responsibilities in Section V A through C shall be grounds for Termination of this Agreement in accordance with Section VI C b which termination need not occur in accordance with the provisions of Section VI C a.
- E. To the extent practicable, the expenses of the Shared Services Group as approved in the Annual Budget shall be recovered through a schedule of fees on services. The Boards, as applicable, shall adopt such fees as are necessary to support the operations of the Shared Services Group. The Shared Services Committee shall make recommendations for changes to the schedule of fees from time to time as are necessary to sustain programs and services, such fees shall be uniformly applied and tied to the cost of administration and operation of particular functions and/or assets.
- F. In the event that fees are insufficient to sustain the operations of the Shared Services Group as an enterprise, the Governing Bodies agree to jointly share the expenses minus fees collected on an equal basis meaning that the Board of Commissioners and School Board agree to pay one half of all expenses minus fees collected.
- G. Shared Services shall in no way be encumbered with debt, from time to time purchases or financing may be necessary for capital acquisition, in such cases the Shared Services Committee shall recommend to either the County Manager or Superintendent of Schools based on the findings of the Committee and the alignment of the particular functional area of the respective Department within the Shared Services Group to support the capital needs of Shared Services, and by which the Shared Services Group will fund via the Annual Budget the financing, such capital and equipment items that are necessary and prudent to finance and recommend for such financing by the Shared Services Committee.
- H. On an annual basis, the County Finance Director and the Schools Finance Director, or their respective designees, shall meet to conduct a reconciliation with respect to the fees collected and received as well as the funds expended by the Shared Services Group during the preceding year pursuant to this Agreement.

Section VI Amendment/Termination

- A. This Agreement may be amended from time to time upon mutual consent of the Governing Bodies expressed in writing.
- B. This Agreement may encompass more or less services over time, of which services are outlined by Appendix, so that the Shared Services Group remains congruent with the needs of the City and County, such modifications to services shall be governed by amended as outlined in Section VI A.
- C. Termination of this Agreement is subject to the following provisions:
 - a. Either party may terminate this Agreement for any reason. In the event that termination occurs for reasons other than those specified in Section V D, termination may only occur at the end of the fiscal year. In such event, notice to terminate must be given in writing to the other party on or before March 31st immediately preceding the proposed June 30th termination date.
 - b. Should termination occur pursuant to Section V D , termination may be effective on 30 days written notice to the other party, or at any other time thereafter.
 - c. Termination shall not relieve either Governing Body of financial obligations incurred prior to termination.
 - d. The disposition of assets and employees shall be that employees will be returned to their originating Governing Body, and assets equitably distributed based on the Shared Services Committee recommendation, such distribution of assets shall achieve an equal distribution such that the County and the Schools are returned one half or nearly so of all assets of Shared Services. Should financing be used to fund asset acquisition subject to this Agreement, then the Governing Body partaking in financing shall automatically receive the asset being financed.
 - e. The term of this Agreement is five (5) years beginning July 1, 2014. This Agreement may be terminated by either party, effective at the beginning of the fiscal year after such notice is given, upon written notice as provided in Section VI. Notwithstanding the termination date heretofore established, if neither party has indicated the intent to terminate this Agreement, this Agreement shall continue after the contract expiration date indicated above until either party indicates in writing, through either the County Manager or Superintendent of Schools respectively, that the Agreement is terminated pursuant to the termination provisions of this Agreement.

IN WITNESS THEREOF, the County and Schools have authorized this Agreement to be executed and attested by their undersigned officers to be effective from the date herein indicated.

ATTEST:

COUNTY OF GATES

Deputy County Clerk

County Manager

ATTEST:

GATES COUNTY SCHOOLS

Clerk

Superintendent of Schools
Appendix A

Shared Services Interoperable Radio System

The Shared Services Group will provide for administration, coordination, and direction of services as outlined in this agreement via appendices along the lines of the vision for services.

Function: Provide for an interoperable radio system for public works functions relying on the backbone provided individually to the County and Schools.

Vision for Services: Services will be provided in an exceptional manner with a focus on creating a multi-layer redundancy of public works radio systems and a system of relations that fosters conditions for improved communication interoperability during normal and emergency operating conditions.

Organization of Services: Services will be organized by the Shared Services Group to allow for cross-channelization capability between County and School radio units with centralized dispatch occurring in E-911.

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. Each entity is responsible for 100% of their system cost and by this Appendix authorizes the cross-channeling, multiple frequency redundancy for use by the other entity.

Location of Services: Services will be located at disparate tower/antenna locations and each portable and mobile radio unit for the County and Schools as well as the third redundant layer of an off-site contractor located outside of the territorial confines of Gates County.

Appendix B

Sanitary Sewer Function

The Shared Services Group will provide for sanitary sewer services as outlined below along the lines of the vision for services.

Function: Sanitary sewer service for public facilities.

Vision for Services: Services will be provided in an exceptional manner with a focus on customer service and continuous improvement.

Organization of Services: Services will be organized by the Shared Services Group and consolidated into the County's Department of Public Services.

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. School Building On-site Sewage Treatment: Expenses – Revenues (fees) = Cost/2 = 50% County/50% Schools cost share on operations and maintenance exclusive of personnel

Location of Services: Services will be located in the Gates County Department of Public Services

Appendix C

Solid Waste Function

The Shared Services Group will provide for solid waste services for public buildings.

Function: Solid Waste

Vision for Services: Services will be provided in an exceptional manner to internal customers in order to collect solid waste from public buildings in the most efficient, cost conscious and safe manner practical.

Organization of Services: Services will be organized by the Shared Services Group and consolidated into the County's Department of Public Services.

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. School Building Solid Waste Collection – Expenses – Revenues (fees) = Cost/2 = 50% County/50% Schools cost share

Location of Services: Services will be located in the Gates County Department of Public Services

Appendix D

Information Technology Function

The Shared Services Group will provide for Information Technology Services as outlined below along the lines of the vision for services.

Function: Information Technology (IT)

Vision for Services: Services will be provided in an exceptional manner to internal and external customers in order to provide network, hardware, and software support including help desk related services.

Organization of Services: Services will be organized by the Shared Services Group into two cross-trained/referenced groups (Schools and County):

1. Schools IT – hardware, software, network support including personnel and equipment
2. County IT – hardware, software, network support including personnel and equipment
3. Central IT Facility – physical plant including head-in network to house IT personnel and servers
4. Consolidated Servers – if in the event servers can be consolidated, such servers can be jointly used/operated by both entities

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. School IT – 100% Schools
2. County IT – 100% County
3. Central IT Facility – 50% Schools/50% County
4. Consolidated Servers – 50% Schools/50% County

Location of Services: Services will be located with the Gates County Public Schools.

Appendix E

Law Enforcement (School Resource Officer & Security) Function

The Shared Services Group will provide for Law Enforcement (School Resource Officer & Security) as outlined below along the lines of the vision for services.

Function: Law Enforcement (School Resource Officer & Security)

Vision for Services: Services will be provided in an exceptional manner to protect students, parents, faculty, staff, and the public who utilize public school facilities.

Organization of Services: Services will be organized by the Shared Services Group and consolidated into the County Sheriff's Office and the County's Department of Emergency Services as appropriate

1. School Resource Officer: 1 full-time school resource officer shall be provided to Gates County High School during the instruction year and supervised by the Sheriff's Office
2. Dual Purpose Officers: 4 part-time dual purpose officers shall be provided for the elementary and middle schools of Gates County and supervised by the Sheriff's Office

3. Central Dispatch/Off-site Security: A centralized dispatch, command/control, and off-site security monitoring station shall be provided for the monitoring of panic alarms, cameras, and other devices and supervised by the Department of Emergency Services
4. Traffic: 2-part-time traffic control monitors supervised by the Sheriff's Office

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. School Resource Officer – Expenses – Revenues (State Aid/Grants) = Cost = 100% County
2. Dual Purpose Officers – Cost = 100% County
3. Central Dispatch/Off-site Security – Expenses – Revenues (State Aid/Grants) = Cost = 100% County; except that network/communication expense associated with individual schools be borne 100% by Schools as outlined in Appendix D
4. Traffic – Expenses = 100% School

Location of Services: Services will be located within the territorial confines of Gates County, more specifically on public school property.

Appendix F

Co-Mission Co-Location Function

The Shared Services Group will provide for co-locating functions of similar missions where feasible.

Function: Co-location and joint use of facilities.

Vision for Services: To co-locate functions of similar missions to realize synergies of creative ideas, service utilization, and support activities.

Organization of Services: Services will be organized by the Shared Services Group to provide the following:

1. Instructional Support Staff central office space – to provide additional office space for instructional support staff central to all school sites at a county facility or facilities
2. Alternative School Site – to provide a centralized location for an alternative school setting in close general proximity to community service providers
3. Consolidated School-County fuel depot – to provide a consolidated fueling depot for School and County motor vehicle fleet under School supervision
4. Summer Program Site – to provide an instructional environment (public school building with and appurtenances thereto conducive to summer programs by County entities for youth development).
5. Basic Midday Meal Services (BMMS) – to provide bagged meals of a basic, nutritionally balanced variety on-demand for certain individuals in the care and protection of the County, except that the County shall ensure that no such persons be permitted on school grounds when children under the age of 18 are present
6. Co-Procurement – to provide a mechanism of procurement that leverages the buying power of both the County and Schools; items considered for surplus by one entity may be transferred to the other for use
7. School Nurses – to provide first responder/blood-borne pathogen training, coordination of wellness for County staff
8. Records & Archives – to provide a central depository for records and archives
9. Community Farming/Gardening – to provide real property or portions thereof for community garden use through cooperative ventures offered by the County and Schools

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. Instructional Support Staff central office space – Operational Cost = 100% Schools; County to provide building maintenance and custodial work

2. Alternative School Site – Operational Cost = 100% Schools; capital cost = 50% County, 50% School
3. Consolidated School-County fuel depot – Expenses – Revenue (fuel billed to fleet by quantity used) = Cost/2 = County 50%/School 50%; capital cost = 50% County, 50% School
4. Summer Program Site – Expenses – Revenue (grant proceeds) = 100% County
5. Basic Midday Meal Services (BMMS) – 100% County
6. Co-Procurement – Expenses = Cost = Each entity responsible for goods/services received with discounts on volume priced into the unit cost
7. School Nurses - 100% School cost
8. Archives & Records – space to be provided at 100% County cost
9. Community Gardens – space to be provided by either County or School and cost borne by agency/non-profit coordinating the effort

Location of Services: Services will be located within the territorial confines of Gates County.

Appendix G

Consolidated Adult & Youth Programming

The Shared Services Group will provide for the consolidation of adult and youth parks and recreation programming for residents of Gates County.

Function: To provide for the consolidation of adult and youth parks and recreation programming.

Vision for Services: To provide for streamlined, consolidated, and effectual parks, recreation, senior center, community center, commercial kitchen, outdoor and indoor athletic facilities for school aged youth and adults.

Organization of Services: Services will be organized by the Shared Services Group and consolidated with the Schools:

1. Community Center – to provide a community center with athletic, recreational, fitness, and sports venues for students and members of the public
2. Senior Center & Congregate Meals Facility – to provide limited senior center programming using grant funds and to provide a congregate meal facility in conjunction with limited senior center programming

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. Community Center – Expenses – Revenues = Cost = 10% Schools, 90% County
2. Senior Center & Congregate Meals Facility – Expenses – Revenues (grants) = Cost = 100% County Cost

Location of Services: Services will be located within the territorial confines of Gates County.

Appendix H

Emergency Management Coordination & Cooperation

The Shared Services Group will provide for the coordination and cooperation of County and Schools to ensure maximum utilization of resources during emergency situations.

Function: To provide for coordination and cooperation during an emergency situation.

Vision for Services: To provide for coordination and cooperation during an emergency situation.

Organization of Services: Services will be organized by the Shared Services Group:

1. Primary Disaster Shelter – the primary disaster shelter for the County shall be Gates County High School. Schools shall provide the shelter to the County upon 4hrs notice and shall provide to the County staff support as may reasonably be requested
2. Secondary Disaster Shelter – the secondary disaster shelter for the County shall be Gates County Central Middle. Schools shall provide the shelter to the County upon 4hrs notice and shall provide to the County staff support as may reasonably be requested
3. Tertiary Disaster Shelter(s) – tertiary disaster shelter(s) for the County shall be each and every public elementary school operated by Schools. Schools shall provide the shelter(s) to the County upon 4hrs notice and shall provide to the County staff support as may reasonably be requested
4. Shelter Feeding – Upon 24hrs notice, Schools shall provide at any shelter housed in a public school building operated by Schools mass feeding providing such provisions, food preparation, and support activities as required in order to provide 2 hot meals per day for a period of no more than 3 days for 200 persons per day
5. Emergency Management Feeding – Upon 48hrs notice, Schools shall provide to County sufficient employees to operate an emergency management feeding location for emergency workers

Allocation of Costs: Costs will be allocated pursuant to this Agreement and in alignment with the following cost basis of accounting for budgetary planning purposes:

1. Shelters (#1-3) – Expenses = Cost = 100% County (subject to detailed time and material sheets and invoice from Schools)
2. Shelter Feeding – Expenses = Cost = 100% County (subject to detailed time and material sheets and invoice from Schools)
3. Emergency Management Feeding – Expenses = Cost = 100% County (subject to detailed time and material sheets and invoice from Schools)

Location of Services: Services will be located within the territorial confines of Gates County.

Earl Rountree, Sunbury, presented to the Board his economic development concerns. Mr. Rountree shared articles about a plant opening in Rockingham County that will employ 407 people and a Connecticut gun manufacturer who will be developing in Aynor, SC. He stated that it is important for the Board of Commissioners to know what we are looking for, know who we are going to target and then to start and continue looking for the target. Mr. Rountree has secured a meeting on August 22, 2013 for the county to meet with the Secretary of Commerce. He pleaded for the Board to be open to their help, ideas, and options presented if we ask for their help. The last item spoke about was a tax incentive that Pasquotank County is talking about passing in order to increase development opportunities.

Commissioner Jernigan made a motion to adjourn the meeting. Commissioner Hofler seconded the motion, motion passed without opposition.


Henry L. Jordan, Chairman


Jon M. Mendenhall, Clerk

GATES COUNTY BOARD OF COMMISSIONERS

