

**GATES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 7, 2011**

The Gates County Board of Commissioners met in Regular Session at 10:00 a.m. Wednesday, September 7, 2011 in the main court room, 202 Court Street, Gatesville. Commissioners Twine, Jernigan, Hora, Owens and Jordan were present. Also present was County Manager, Toby Chappell and County Attorney, Pitt Godwin.

A prayer was led by Rev. Tracy Clayton. Commissioner Twine led the pledge of allegiance.

Chairman Twine called the meeting to order.

Approval of Agenda

Chairman Twine stated the Agenda needed to be amended by the following: Patrice Lassiter will be added to Department Reports, Commissioner Jernigan and Gus Simmons will be added under Old Business.

Commissioner Hora made a motion to approve the amended Agenda. Commissioner Jernigan seconded the motion, motion carried without opposition.

Approval of Minutes

Commissioner Jordan made a motion to approve the July 25, August 3 and 15 Meeting Minutes as presented. Commissioner Owens seconded the motion, motion carried without opposition.

Citizen's Comments

Esther Lassiter, Gates Partners for Health, gave an update on the Farmers' Market and Family Fun and Fitness Day.

Wade Askew, Eure, stated the founding of this country has always involved secrecy. In today's government it is called closed session; if there has been a breach of secrecy, that individual should be held accountable; the Board should not close the door on the new library; that would be stifling education.

Anne Askew, Eure, read an article from the News Herald regarding the new library.

Joe Greene, Eure, stated he was confused after reading articles in the local newspaper regarding citizens not being able to speak during public meetings. He has always followed the procedure of signing in prior to a meeting and been permitted to speak. He also has concerns with the new library being tabled; he feels the current library is not safe.

Jonathan Jones, Gates County Chamber of Commerce, invited the Board to two upcoming events with professional speakers sponsored by the Chamber.

Earl Rountree, Sunbury, stated the specific needs of a new library have not been stated. A committee needs to be formed to formulate library needs.

Commissioner Owens responded to Mr. Rountree's comments by stating that LS3P, Associates, library staff, Chairman Twine and he met and addressed library needs. LS3P reviewed the information and returned with tentative plans and discussed these plans with the library staff. In the near future bids will be received. Once bids have been received and finances are discussed, then the size can be reduced to reduce expenses.

George Bright, Resource Development Associate, Albemarle Food Bank, reported on services provided to the County.

Chairman Twine read a Proclamation proclaiming September as Hunger Action Month. Commissioner Jordan made a motion to approve the Proclamation. Commissioner Hora

seconded the motion, motion carried without opposition. Mr. Bright was presented the Proclamation.

The Proclamation reads as follows:

**Proclamation for
HUNGER ACTION MONTH
"30 Ways in 30 Days"
September 2011**

WHEREAS, Feeding America is the nation's leading domestic hunger-relief organization with a mission to feed and advocate for America's hungry through a nationwide network of member food banks; and

WHEREAS, the Food Bank of the Albemarle is a member of Feeding America and fights hunger and poverty in 15 northeast North Carolina counties by partnering with more than 130 local agencies to distribute food to the hungry; and

WHEREAS, both the Food Bank of the Albemarle and Feeding America seek to engage our citizens locally, statewide, and nationally in the fight to end hunger; and

WHEREAS, the number of people in the Albemarle area who need assistance is increasing as reflected in more households in poverty and more individuals being unemployed; and

WHEREAS, the fight against hunger is a fight that concerns each of us; and

WHEREAS, the contribution of our time, talent and treasure moves us ever closer to an answer to issues of hunger and poverty in our communities; and

WHEREAS, the citizens of Gates County can visit the Food Bank of the Albemarle's website (www.afoodbank.org) for ideas of ways to make a difference for local emergency feeding programs, for the Food Bank, and especially for our hungry and needy during these thirty days of opportunities;

NOW, THEREFORE, BE IT RESOLVED that I, Graham L. Twine, Chairman of the Board of Commissioners of Gates County do hereby proclaim September 2011 as Hunger Action Month - with the theme of "30 Ways in 30 Days" - in Gates County.

ADOPTED this the 7th day of September, 2011.

ATTEST:

Graham L. Twine, Chairman

Diane R. Hendrix, Clerk

Department Reports

Sandy Pittman, Finance Officer, presented Budget Amendments 6-11.

Commissioner Jordan made a motion to accept Budget Amendments 6-11 as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Mrs. Pittman presented the Application Public School Capital Fund, NC Education Lottery, to draw down lottery funds.

Commissioner Jordan made a motion to approve the application as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Mrs. Pittman presented the Gates County Cash Management Policy.

Commissioner Hora made a motion to approve the Gates County Cash Management Policy with noted changes. Commissioner Owens seconded the motion, motion carried without opposition.

The Gates County Cash Management Policy reads as follows:

GATES COUNTY CASH MANAGEMENT POLICY

Title

Gates County Cash Management and Investment Policy

Scope

This policy has been drafted to codify the process that Gates County will follow in regards to the investment of funds.

Legal Precedence

As specified in North Carolina General Statute (G.S.) 159-30, there are limited areas in which Gates County, specifically, and all local government organizations, generally, can invest their funds. A copy of G.S. 159-30 has been attached to this memorandum in order to facilitate understanding. As a rule G.S. 159-30, and any subsequent revisions, deletions, and modifications, will control the actions of all financial decisions.

Philosophy

The investment of the County's money is an endeavor that should not, and will not, be undertaken in a manner that is haphazard and/or reckless. The general strategy that will be employed is to maximize the investment yield while simultaneously minimizing the risk of loss of the County's resources.

Strategy

While the philosophy of Gates County is listed above, the actions of the County are described below:

Gates County will ensure the liquidity of resources sufficient to meet and exceed all operational costs in a bank that preferably has an office in Gates County. In October of every third year beginning in 2012 the County Manager and Finance Officer will approach each local bank that meets the above criteria to determine the best total offer that is available. The County Manager will then present to the Board of Commissioners the offers that have been received for a decision as to which bank will serve as the official depository for the County for the next year.

The Finance Officer, in accordance with G.S. 159-30a, will determine the investment opportunities that best suit the needs of Gates County. The Finance Officer will then utilize the investment opportunities that are both available to Gates County under G.S. 130-59 and are consistent with our philosophy that is outlined above. The Finance Officer will make reports quarterly at the Board of Commissioners regularly scheduled meetings. The report will include the location of all investments, the amount of money in each investment, and the amount of gain/loss. Additionally, the County Manager will notify each Board of Commissioners member when changes in excess of one-hundred thousand (\$100,000) are made to the current investment portfolio. This notification will be made within five (5) business days after the transaction has taken place.

All departments and employees that receive finances in cash will make daily deposits to the Finance Office according to Attachment A.

Ethics

The leadership of Gates County understands and appreciates the magnitude of the decisions that have to be made in regards to the financial future of our County. We will make these decisions in a manner that is transparent and uses sound financial techniques. Additionally, we must ensure that the highest of ethical standards are being utilized as to the organizations that we choose to invest the County's finances. We will make sound financial decisions that shall in no way retard the public's trust in the governing body of the County.

Effect

The above listed policy shall remain in effect until which time a court of competent jurisdiction, a State or Federal Statute, or the Board of Commissioners deem this policy as invalid or requiring modification. This policy shall go into full force and effect beginning on September 7, 2011.

_____ Graham L. Twine, Chairman Gates County Board of Commissioners

_____ Diane R. Hendrix, Clerk of Gates County Board of Commissioners

This policy has been drafted and reviewed by Toby L. Chappell, Gates County Manager

Attachment A**All Departments other than the Tax and Water Departments:****Receipt of Funds:**

1. Employee #1 receives, and receipts all funds and endorses checks (payments made in person, by mail, or by any other method of payment). The employee responsible for receiving funds must not be the same employee responsible for getting the mail from the post office.
2. Employee #2 verifies receipts and funds and initials receipt in book. Funds are not to be verified by an employee who is responsible for posting to client account.
3. Employee #1 (responsible for receiving funds) gives copy of receipt to employee #3 responsible for posting to client account.
4. Receipt book (for departments using manual receipts) or report including receipt numbers (for departments using software for receipts) and funds must be taken to finance office daily. For departments using manual receipts, one master receipt book identified by date/volume will be maintained and a copy of each receipt will remain in the book at all times.

Reconciliation:

1. Monthly revenue report will be sent from finance office to all departments.
2. Department head reconciles receipts with reports from finance office, receipt book, and employee responsible for posting to client account.

Finance Office:**Receipt of Funds:**

1. Finance Technician receives funds, verifies all funds and receipts are accounted for in department receipt book, attaches finance office receipt to department receipt book, and endorses checks.
2. Clerk to the Board gets mail from post office. Finance Technician receives any funds via mail, endorses checks, and posts to monthly log.
3. Finance Officer prepares deposits.
4. County Manager verifies deposits per receipt book and monthly log.
5. Clerk to the Board takes deposits to bank,
6. Finance Technician posts payments to financial software.

Reconciliation:

- 1. Finance Officer reconciles bank statement and distributes reports to department heads monthly.

Tax and Water Departments:

Receipt of Funds:

- 1. Each employee, with the exception of the Tax Administrator, will have an individual cash drawer containing \$100 petty cash. This cash drawer will be the responsibility of the employee and will be used for the collection of tax and water payments.
- 2. Tax and water payments will be posted in separate batches electronically and at the close of the business day individual reports will be generated outlining the daily collections for water and tax by each employee.
- 3. At the close of the business day an employee other than the one responsible for the drawer will balance each drawer. Over the course of a month the Tax Administrator, at an unspecified time, will balance each employee's cash drawer.
- 4. Payments received in the mail will be received by an employee other than the employee responsible for posting and any cash received by mail will be entered in a log by the employee opening the mail. The employee responsible for opening the mail will forward the payment to the Water Collections Clerk and Deputy Collector for posting. Another employee will create the deposit slips for these batches and deposit funds in the bank.

Reconciliation:

- 1. Deposit slip returned to Deputy Collector and Water Collections Clerk for verification of amounts posted to client accounts.
- 2. Distribution Summary Reports are prepared and a copy of such and the original deposit slip are given to Finance Office.
- 3. Overage and shortages will be reported daily to the finance department. Overage and shortages of more than \$20.00 will constitute action as per the County Personnel Policy Article VIII.
- 4. After all drawers are balanced, deposits are prepared by one of the tax clerks and deposited with the bank. Bank deposit slips are given to the Deputy Collector and distribution summary reports are prepared balancing the computer generated distribution report with the deposit. Distribution summary reports are submitted to the Finance office daily.

An employee from the finance office and an employee from the tax/water department will take deposits for all departments to the bank daily with an escort from the Sheriff Department. All departments, excluding only the tax and water departments, must bring monies received to the finance department on a daily basis. No individual departments are allowed to independently take deposits to the bank.

Effective Date

This Policy was adopted by the Gates County Board of Commissioners on the 7th day of September, 2011 and shall become effective on September 7, 2011.

Employee Acknowledgement

I, _____, have fully read and fully understand this Policy. Furthermore, I understand that failure to abide by this Policy will result in proper disciplinary action as allowed by the Gates County personnel policies.

Signature

Date

Mrs. Pittman presented the Gates County Returned Check Policy.

Commissioner Hora made a motion to approve the Gates County Returned Check Policy as presented. Commissioner Jordan seconded the motion, motion carried without opposition.

The Gates County Returned Check Policy reads as follows:

GATES COUNTY RETURNED CHECK POLICY

Title

Gates County Returned Check Policy

Scope

This policy has been drafted to codify the process that Gates County will follow in regards to returned checks.

Property Taxes

In accordance with North Carolina General Statute (G.S.) 105-357, Gates County shall charge a fee equal to twenty-five dollars (\$25.00) or ten percent (10%) of the amount of the check, whichever is greater, up to a maximum of one thousand dollars (\$1,000.00) for any check presented for payment of Gates County property taxes which is later returned by the bank as unpaid for any reason due to the fault of the customer.

Other Services

In accordance with North Carolina General Statute (G.S.) 25-3-506, Gates County shall charge a fee equal to twenty-five dollars (\$25.00) for any check presented to Gates County for payment which is later returned by the bank as unpaid for any reason due to the fault of the customer. Checks will not be accepted as payment for reconnection of service.

Notification and Collection

The Department who received the returned check shall notify the customer by certified mail and extend the opportunity for the customer to provide sufficient funds by presenting cash, certified check, or money order within ten (10) business days from the date the certified letter is sent. The notification shall include a copy of the Gates County Returned Check Policy. The customer shall be responsible for payment of the original check, returned check fee, and any other late fees or penalties associated. Failure to satisfy the charges resulting from the returned check within ten (10) business days will result in legal action as necessary to collect funds due. The customer shall be responsible for any legal costs associated with the collection of funds due.

Multiple Returned Checks

Upon receipt of a second returned check from the same customer within a twelve (12) month period who has any outstanding balance with the County in arrears, Gates County will not accept payments by check for any County service, regardless of Department, from the customer for a period of twelve (12) months from receipt of second returned check. The Department who received the returned check shall notify the customer by certified letter and advise the customer that all payments made within the twelve (12) month period following receipt of the returned check must be cash, certified check, or money order. The notification shall include a copy of the Gates County Returned Check Policy. If another returned check is received after the twelve (12) month period ends and the customer has any outstanding balance in arrears with the County, all future payments must be made with cash, certified check, or money order.

Effect

The above listed policy shall remain in effect until which time a court of competent jurisdiction, a State or Federal Statute, or the Board of Commissioners deem this policy as invalid or requiring modification. This policy shall go into full force and effect beginning on September 7, 2011.

_____ Graham L. Twine, Chairman Gates County Board of Commissioners

_____ Diane R. Hendrix, Clerk of Gates County Board of Commissioners

Renee McGinnis, Tax Administrator, presented the August Tax Collector's Report. She stated it would assist in the work load in the office if the Water Department billing cycle was twice a month instead of once a month. The County Manager, Mrs. McGinnis and Water Department Supervisor will discuss this and bring the matter back to the Board.

Commissioner Hora made a motion to charge the Tax Collector to collect all due taxes in the County. Commissioner Jernigan seconded the motion, motion carried without opposition.

To the Tax Collector of the County of Gates

State of North Carolina

County of Gates

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Assessor and/or Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be the first lien upon all real property of the respective taxpayers in the County of Gates, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law, NCGS 105-321(b).

Witness my hand and official seal, this the 7th day of September, 2011.

ATTEST:

Graham L. Twine, Chairman
Gates County Board of Commissioners

Diane R. Hendrix, Clerk
Gates County Board of Commissioners

2011 Tax Billing

2011 Gates County Levy/Penalty	5,317,425.22
2011 Drainage	7,826.80
2011 Fire Protection Fee	387,460.50
2011 Town of Gatesville/Penalty	47,816.03

Mrs. McGinnis discussed the reassessment of the Sunbury School Property recommending to reduce the value from \$1,364,816 to \$942,200.

Commissioner Jordan made a motion to accept the reduction in value of the Sunbury School property according to NCGS 105-287(a)(2). Commissioner Hora seconded the motion, motion carried without opposition.

Ms. McGinnis presented two property appeals.

Commissioner Owens made a motion to approve Property #1 appeal. Commissioner Jernigan seconded the motion, motion carried without opposition.

Commissioner Jordan made a motion that Property #2 appraised value be corrected to reflect the correct value of \$32,856 according to NCGS 105-287 (a)(2). Commissioner Jernigan seconded the motion, motion carried without opposition.

Gwen Harrell, Deputy Tax Collector, presented a request for payment to pay attorney fees that were paid to the County by the citizen in foreclosure, \$1,357.95.

Commissioner Owens made a motion to approve the payment of attorney fees to Travis Ellis, \$1,357.95.

Mrs. Harrell presented a request for refund of 2011 tax overpayments by Kirk P. Cheatham, \$280.77.

Commissioner Hora made a motion to return over-payment fees to the tax payer, Kirk P. Cheatham, \$280.77. Commissioner Jernigan seconded the motion, motion carried without opposition.

Mrs. Harrell presented a request for refund of 2011 property tax over-payment, Carlton E. Matthews, \$176.14.

Commissioner Owens made a motion to refund tax over-payment to Carlton E. Matthews as requested, \$176.14. Commissioner Hora seconded the motion, motion carried without opposition.

Chairman Twine called the meeting to order after a brief recess.

Morgan Jethro, Planning Director, presented a cell tower performance bond concern.

Commissioner Owens made a motion to return the cell tower performance bond concern to the Planning Board for further study. Commissioner Hora seconded the motion, motion carried without opposition.

Chairman Twine made a motion to proceed with the current zoning status so as not to hold up businesses applying for cell tower permits. Commissioner Hora seconded the motion, motion carried without opposition.

Patrice Lassiter, GITS Director, submitted a Request for Surplus and Disposition of a 2007 conversion van.

Commissioner Jernigan made a motion to surplus the 2007 conversion van and sell on GovDeals. Commissioner Jordan seconded the motion, motion carried without opposition.

Old Business

Toby Chappell, County Manager, introduced Mike Scott, PRO, grant writer. Mr. Scott discussed the administration of the Rural Center and EDA Grants. The administration fee is built into the budget; there is no additional cost to the County.

Mr. Chappell stated the County has applied for a \$100,000 CDBG Contingency Capacity Building (CB) Grant and it has been awarded to the County. It will be used by the Gates County Housing Committee to assess housing needs.

Commissioner Jordan made a motion to accept the \$100,000 Contingency Capacity Building Grant. Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Jernigan discussed the Board's previous actions on the new library. He made a motion to advise LS3P Associates to conclude their design and move forward with bid documents and all other steps that are necessary to make this project move forward; to instruct the Finance Officer to compose and release a request for proposal for financing of the library and put a price cap of no more than \$1.5 million. Commissioner Owens seconded the motion. Chairman Twine and Commissioners Jernigan and Owens voted for the motion. Commissioners Hora and Jordan voted against the motion; motion carried by a majority vote.

Gus Simmons, Cavanaugh and Associates, gave a wastewater system update. He stated the master plan called for the extension of sewer a few thousand feet west and east of the Merchants Commerce Center. Businesses have stated an interest on the back half of the project. He asked if the sewer could be reduced west and east to accommodate these customers.

Commissioner Jordan made a motion to allow Cavanaugh and Associates to make adjustments for identified businesses within the existing budget. Commissioner Hora seconded the motion, motion carried without opposition.

New Business

Nancy Easterday, Albemarle Hospital, stated she received notification funding would be received to qualify specific health agencies in the County as a Federally Qualified Health Center. These agencies would include the Adolescent Care Center, Community Care Clinic in Tyner, Gates County Medical Center and Northeast Counseling Services. The search can now begin to recruit additional medical providers.

Toby Chappell, County Manager, presented the following 2012 Proposed Holiday Schedule:

New Year's Day	January 2 (observed)
Martin Luther King's Birthday	January 16
Good Friday	April 6
Memorial Day	May 28
Independence Day	July 4
Labor Day	September 3
Veteran's Day	November 12 (observed)
Thanksgiving Holiday	November 22 and 23
Christmas Holiday	December 24, 25 and 26
Floating Holiday	Employee's discretion

Commissioner Jordan made a motion to adopt the 2012 Holiday Schedule. Commissioner Jernigan seconded the motion, motion carried without opposition.

Mr. Chappell presented a text change to the Waiving of Permit Fees Policy: When a repair or construction is required to be issued a permit according to NCGS 153A-357 as a result of a County State of Emergency due to a natural disaster, the fees are to be waived. The text change will read: When a repair or construction is required to be issued a permit according to NCGS 153A-357 as a result of a state or federal declared disaster, the fees are to be waived.

Commissioner Hora made a motion to approve the text change to the Waiving of Permit Fees Policy. Commissioner Jack Owens seconded the motion, motion carried without opposition.

The Waiving of Permit Fees Policy reads as follows:

Waiving of Permit Fees Policy

When a repair or construction is required to be issued a permit according to NCGS 153A-357 as a result of a County State of Emergency due to a natural disaster, the fees are to be waived. Natural disaster is defined as an event or occurrence by Mother Nature (ex. flood, tornado, hurricane and snow loading). If a situation warrants a permit to be issued, all inspections will be done for regular construction according to NCGS 153A-360. This will not affect the field inspection process in any stage for the applicant. Once the disaster has been determined an allowance of 60 days will be set for the waiving of fees. The purpose of this policy is to help the citizens of the county economically and still meet the NC Residential Code.

Additionally, Gates County will waive the permit fees, for permits required by NCGS 153A-357, for handicap ramps for recipients that reside in the residence at which the handicap ramp is being built.

Chairman Twine stated Fannie Langston requested to be re-appointed to the Jury Commission.

Commissioner Jordan made a motion to re-appoint Fannie Langston to the Jury Commission. Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Jernigan made a motion to enter Closed Session as authorized by NCGS 143-318.11(a)(3). Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to exit Closed Session and enter Regular Session. Commissioner Jordan seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to direct the County's attorney as discussed in Closed Session. Commissioner Jernigan seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to adjourn. Commissioner Hora seconded the motion, motion carried without opposition.

The following bills were ordered paid:

Check #	Vendor	Check Date	Amount
14239	ATLAS GEOGRAPHIC DATA INC	08/05/2011	260.00
14240	EAST CAROLINA BEHAVIORAL HEALTH	08/05/2011	2,082.35
14241	GALLS, AN ARAMARK COMPANY	08/05/2011	685.01
14242	QUILL CORP.	08/05/2011	694.34
14243	SOUTHEASTERN CABLE PRODUC	08/05/2011	36.00
14244	SUPERIOR VISION	08/05/2011	342.24
14245	AFLAC	08/05/2011	1,776.30
14246	BLANCHARD'S GARAGE	08/05/2011	60.00
14247	BOONE PATRICIA	08/05/2011	144.30
14248	BOONE SHERRY	08/05/2011	54.52
14249	CARSEY MICHAEL CHASE	08/05/2011	1,200.00
14250	CAVANAUGHT MCDONALD CONS. LLC	08/05/2011	172.75
14251	CINTAS CORP #391	08/05/2011	328.41
14252	COLONIAL LIFE	08/05/2011	1,280.58
14253	COSTEN BRENDA	08/05/2011	25.00
14254	COSTEN CHENAY	08/05/2011	490.00
14255	DOMINION NC POWER	08/05/2011	300.00
14256	DOMINION NC POWER	08/05/2011	300.00
14257	E/Z PAGE	08/05/2011	11.95
14258	FIRST CITIZENS BANK	08/05/2011	60.00
14259	GATES CO SERVICE & REPAIR	08/05/2011	32.62
14260	GATESVILLE POSTMASTER	08/05/2011	100.00
14261	GRANT JOHNNY LEE	08/05/2011	855.00
14262	HELMKAMP STEPHANIE P.	08/05/2011	377.26
14263	HIGH & CROWE LLP	08/05/2011	1,266.46
14264	HOLLEY ANTOINETTE P.	08/05/2011	38.30
14265	JOHNSON CLYTIA	08/05/2011	360.40
14266	JORDAN ROBERT E.	08/05/2011	270.00
14267	KELLOGG-MORGAN AGENCY INC	08/05/2011	200.00
14268	LASSITER PATRICE T.	08/05/2011	429.35
14269	LAWRENCE JR WATSON	08/05/2011	25.00
14270	LE BLEU BOTTLED WATER	08/05/2011	16.95
14271	LFM PROPERTIES, LLC	08/05/2011	587.42
14272	MICKEY'S SALES & SERVICE	08/05/2011	3.25
14273	NC DEPT OF ADMIN - COURIE	08/05/2011	330.00
14274	NC DEPT OF CULTURAL RESOURCES	08/05/2011	117.60
14275	NC DEPT OF REVENUE	08/05/2011	1,208.00
14276	NC DHHS OFFICE OF THE CONTROLLER	08/05/2011	55.00
14277	PERRY GLASS CO.	08/05/2011	1,284.91
14278	PHILCO PLASTICS LTD	08/05/2011	115.36
14279	QUILL CORP.	08/05/2011	314.23
14280	REG OF DEEDS SUPP PENSION	08/05/2011	68.74
14281	ROANOKE CHOWAN COMM COLLE	08/05/2011	364.33
14282	ROANOKE ELEC MEMBERSHIP C	08/05/2011	100.00

14283	SEARS JAMES H.	08/05/2011	522.24
14284	SMITH PAUL	08/05/2011	97.02
14285	SOUTHEASTERN CABLE PRODUC	08/05/2011	36.00
14286	SOUTHERN BANK & TRUST CO	08/05/2011	32.00
14287	SUPERIOR VISION	08/05/2011	342.24
14288	UNIFIRST CORP	08/05/2011	264.03
14289	US CELLULAR	08/05/2011	140.99
14290	WATER GUARD, INC	08/05/2011	1,132.94
14291	XEROX CORPORATION	08/05/2011	80.00
14292	CHEATHAM KIRK AND CHRISTY	08/05/2011	280.77
14293	GODFREY BROTHERS BUILDERS INC.	08/05/2011	41,294.58
14294	JOHNSON MARY L.	08/05/2011	190.00
14295	KELLOGG-MORGAN AGENCY INC	08/05/2011	375.00
14296	MARY'S LITTLE LAMBS D/CARE & LRN CNTR	08/05/2011	102.00
14297	SMITH CINDY NICOLE	08/05/2011	102.94
14298	ALBEMARLE DISTRICT JAIL	08/11/2011	1,705.00
14299	ALBEMARLE HOSPITAL	08/11/2011	2,527.25
14300	ALBEMARLE REGIONAL HEALTH	08/11/2011	76,912.18
14301	BRB AUTO INC	08/11/2011	57.87
14302	BRINKLEY HARDWARE	08/11/2011	374.66
14303	CENTURYLINK	08/11/2011	4,172.61
14304	DIXIE AUTO PARTS	08/11/2011	1,694.57
14305	DOMINION NC POWER	08/11/2011	10,684.73
14306	GATES CO BD OF EDUC/CAP O	08/11/2011	5,000.00
14307	GATES CO BOARD OF EDUCATI	08/11/2011	165,000.00
14308	GATES CO WATER DEPT.	08/11/2011	41.50
14309	US CELLULAR	08/11/2011	2,658.87
14310	WASTE INDUSTRIES INC	08/11/2011	297.21
14311	BOWMAN CONSULTING GROUP, LTD	08/12/2011	2,000.00
14312	APPLE TREE LEARNING CENTER	08/12/2011	540.00
14313	BROTHERS DIANN T.	08/12/2011	3,203.00
14314	C&N BASIC LEARNING	08/12/2011	193.00
14315	CATHEDRAL KIDDIE CAMPUS	08/12/2011	228.00
14316	FELTON ANGEL J.	08/12/2011	1,140.00
14317	FIRST ASSEMBLY OF GOD	08/12/2011	424.00
14318	GATES CO BOARD OF EDUCATI	08/12/2011	444.40
14319	GATLING DORIS	08/12/2011	131.20
14320	HOWELL JOANN	08/12/2011	1,325.00
14321	JOHNSON MARY L.	08/12/2011	1,567.00
14322	LASSITER SHERRY	08/12/2011	794.00
14323	LASSITER SHVONE R.	08/12/2011	775.00
14324	MARY'S LITTLE LAMBS D/CARE & LRN CNTR	08/12/2011	6,999.75
14325	REID'S CHILD CARE HOME	08/12/2011	241.00
14326	RIDDICK CRYSTAL	08/12/2011	1,795.00
14327	SHARPE THERESA C.	08/12/2011	1,582.00
14328	SPIVEY THERESA M.	08/12/2011	1,258.00
14329	TANYA'S LEARNING WITH LOVING CNTR	08/12/2011	1,156.00
14330	WYNN VALERIE H.	08/12/2011	260.00
14331	BYRD MARION B.	08/12/2011	189.00
14332	CASH CYCLE SOLUTIONS, INC.	08/12/2011	4,593.58
14333	CLINICAL SOLUTIONS	08/12/2011	289.04
14334	CREATIVE PRODUCT SOURCE INC	08/12/2011	184.80
14335	CROSSROADS FUEL	08/12/2011	1,123.72
14336	GATES CO ANIMAL CLINIC	08/12/2011	162.32
14337	GOVDEALS	08/12/2011	51.83
14338	GRANT'S SERVICE CO	08/12/2011	367.00
14339	IKON FINANCIAL SERVICES	08/12/2011	296.83
14340	JARMUL PAUL	08/12/2011	6,150.00
14341	LASSITER PATRICE T.	08/12/2011	352.61
14342	LEXISNEXIS	08/12/2011	50.00
14343	MCCLAMROCK FORMS SOLUTION	08/12/2011	871.70
14344	NC DENR	08/12/2011	505.00
14345	NC STATE BUREAU OF INVEST	08/12/2011	165.00
14346	OKLESHEN B J	08/12/2011	15.71
14347	PASQUOTANK-CAMDEN EMS	08/12/2011	536.40
14348	PURCHASE POWER	08/12/2011	147.00

14349	ROANOKE-CHOWAN PUBLISHING	08/12/2011	381.06
14350	SAFE-T-WORKS, INC	08/12/2011	25.00
14351	SHERATON ATLANTIC BEACH	08/12/2011	265.96
14352	SMITH PAUL	08/12/2011	85.17
14353	BARRY RONALD M.	08/12/2011	0.00
14354	BRIGHT CHRISTOPHER R.	08/12/2011	0.00
14355	CLAYCOMB IRVIN S.	08/12/2011	0.00
14356	FELTON DANIEL C.	08/12/2011	0.00
14357	JOHNSON SASHA J.	08/12/2011	0.00
14358	MILLS KAREN L.	08/12/2011	0.00
14359	BARRY RONALD M.	08/12/2011	2.00
14360	BRIGHT CHRISTOPHER R.	08/12/2011	1.03
14361	CLAYCOMB IRVIN S.	08/12/2011	16.52
14362	FELTON DANIEL C.	08/12/2011	1.73
14363	JOHNSON SASHA J.	08/12/2011	3.29
14364	MILLS KAREN L.	08/12/2011	62.90
14365	BANK OF AMERICA	08/18/2011	32.00
14366	BB&T	08/18/2011	100.00
14367	BOYD MARTHA	08/18/2011	300.00
14368	COUCH JOHN C.	08/18/2011	500.00
14369	PURCHASE POWER	08/18/2011	300.00
14370	RESCARE HOME CARE	08/18/2011	415.20
14371	ROANOKE ELEC MEMBERSHIP C	08/18/2011	1,594.82
14372	S & M SERVICES	08/18/2011	300.00
14373	SMITHSON CONNIE	08/18/2011	47.84
14374	TOSHIBA BUSINESS SOLUTION	08/18/2011	223.71
14375	WILLIAMS DOMINIQUE	08/18/2011	57.72
14376	A-2-Z PEST CONTROL/WILDLIFE REMOVAL	08/19/2011	585.00
14377	ALBEMARLE ADVALOREM TAX A	08/19/2011	20.00
14378	BOONE KELI N.	08/19/2011	62.72
14379	BROTHERS CHARLES H.	08/19/2011	50.00
14380	BUCHANAN SUZANNE R.	08/19/2011	284.46
14381	CARSEY MICHAEL CHASE	08/19/2011	1,200.00
14382	CHOWAN COUNTY	08/19/2011	15,125.00
14383	CLERK OF SUPERIOR COURT	08/19/2011	250.00
14384	COECO OFFICE SYSTEMS	08/19/2011	450.00
14385	COSTEN BRENDA	08/19/2011	25.00
14386	COUNTY MARKET	08/19/2011	52.00
14387	G. P. KITTRELL & SON, INC	08/19/2011	22.42
14388	GREAT AMERICA LEASING CORP	08/19/2011	411.68
14389	GREENE, JR JOSEPH H.	08/19/2011	50.00
14390	HARRELL SHARON G.	08/19/2011	35.81
14391	HI WAY 37 S. BODY WORKS CORP. & SALES	08/19/2011	284.38
14392	HOBBS WENDELL L.	08/19/2011	50.00
14393	HOFLEER LINDA	08/19/2011	50.00
14394	HOLLEY REBA G.	08/19/2011	89.62
14395	LANE RITA	08/19/2011	50.00
14396	LANG DANIEL W.	08/19/2011	50.00
14397	LANGSTON THOMAS	08/19/2011	50.00
14398	LAWRENCE JR WATSON	08/19/2011	25.00
14399	MARTIN STARNES & ASSOC., CPAS, PA	08/19/2011	11,400.00
14400	MILLER WILLIAM DWAYNE	08/19/2011	1,375.00
14401	NC CHILD SUPPORT	08/19/2011	317.00
14402	NC DEPART OF TRANSPORTATI	08/19/2011	206.11
14403	NC DEPT OF JUSTICE	08/19/2011	1,044.00
14404	NC DEPT OF JUVENILE JUSTI	08/19/2011	3,904.00
14405	NC STATE BD OF ELECTIONS	08/19/2011	500.00
14406	NC STATE TREASURER	08/19/2011	40.80
14407	NCCES	08/19/2011	80.00
14408	NED 4-H LEADERS ASSOC	08/19/2011	25.00
14409	QUILL CORP.	08/19/2011	216.15
14410	RED BARN FARMS TACK SHOP	08/19/2011	215.50
14411	ROANOKE CHOWAN COMM COLLE	08/19/2011	65.00
14412	SEARS JAMES H.	08/19/2011	25.00
14413	SERVICE LINK	08/19/2011	16.00
14414	WATER GUARD, INC	08/19/2011	1,132.94

14415	WEBB EDWARD E.	08/19/2011	604.36
14416	CAVANAUGH & ASSOCIATES, P.A.	08/22/2011	10,068.00
14417	EASTERN DATA SECURE SOLUTIONS	08/22/2011	172.96
14418	GODWIN LAW FIRM	08/22/2011	1,350.00
14419	GRANT'S SERVICE CO	08/22/2011	79.00
14420	HD SUPPLY WATERWORKS LTD	08/22/2011	802.78
14421	NC CODE OFFI. QUALIFICATI	08/22/2011	40.00
14422	PERRY GLASS CO.	08/22/2011	4.01
14423	R-CCC/CBA	08/22/2011	28.89
14424	THE U.S. TELEPHONE DIRECTORY	08/22/2011	242.00
14425	UNC SCHOOL OF GOVERNMENT	08/22/2011	57.65
14426	BLR	08/23/2011	428.58
14427	BOONE PATRICIA	08/23/2011	88.91
14428	CDW GOVERNMENT INC	08/23/2011	469.69
14429	CLAM DIGGER INN	08/23/2011	167.62
14430	GATESVILLE POSTMASTER	08/23/2011	700.00
14431	HAMPTON INN	08/23/2011	404.95
14432	HORA JOHNNY M.	08/23/2011	77.78
14433	JORDAN HENRY L.	08/23/2011	86.66
14434	JORDAN ROBERT E.	08/23/2011	300.00
14435	LASSITER PATRICE T.	08/23/2011	166.50
14436	MCGINNIS RENEE' H.	08/23/2011	95.35
14437	NATIONWIDE YELLOW PAGES	08/23/2011	214.00
14438	NCACDSS	08/23/2011	30.00
14439	NICKENS SANDRA	08/23/2011	76.11
14440	OFFICE EQUIPMENT FINANCE SERVICES	08/23/2011	146.96
14441	PIEDMONT NATURAL GAS	08/23/2011	90.67
14442	PITNEY BOWES	08/23/2011	306.00
14443	PRESLEY REV BILLY	08/23/2011	93.33
14444	ROANOKE ELEC MEMBERSHIP C	08/23/2011	1,920.34
14445	ROUNTREE MARIE	08/23/2011	305.54
14446	SPIVEY FANNIE M.	08/23/2011	78.33
14447	SWEET SIGN DESIGNS	08/23/2011	378.96
14448	WILLIAMS DOMINIQUE	08/23/2011	28.86
14449	AMERICAN RED CROSS	08/25/2011	122.00
14450	BROWN WILLIE	08/25/2011	247.72
14451	CAMPBELL RAY	08/25/2011	38.82
14452	COUCH JOHN C.	08/25/2011	645.28
14453	CROSSROADS FUEL	08/25/2011	761.80
14454	DEPARTMENT OF CORRECTIONS	08/25/2011	1,015.61
14455	GATES CO BOARD OF EDUCATI	08/25/2011	768.75
14456	NC STATE BOOKSTORE	08/25/2011	39.50
14457	QUILL CORP.	08/25/2011	202.90
14458	SHERATON IMPERIAL HOTEL	08/25/2011	149.92
14459	STATE INFORMATION PROC SE	08/25/2011	531.14
14460	XEROX CORPORATION	08/25/2011	80.00
14461	AFLAC	08/26/2011	2,005.40
14462	ALBEMARLE REGIONAL HEALTH	08/26/2011	4,720.98
14463	ENVIRONMENT I INC	08/26/2011	555.10
14464	FAMILY FOODS OF GATES	08/26/2011	90.00
14465	GATES CO DSS FOR ANJANETTE MOODY	08/26/2011	465.00
14466	NC CHILD SUPPORT	08/26/2011	317.00
14467	NC DIV OF FOREST RESOURC	08/26/2011	5,871.74
14468	PARKER ERMA	08/26/2011	465.00
14469	SUPERIOR VISION	08/26/2011	342.24
14470	WILLIAMS BRANDON	08/26/2011	2,000.00
14471	HARVEY RUTH M.	08/29/2011	74.96
14472	JORDAN ROBERT	08/29/2011	54.18
14473	SHERATON IMPERIAL HOTEL	08/29/2011	74.96
101287	HORA, JOHNNY M	8/31/2001	640.14
101288	MORRIS, BETTY	8/31/2001	1,441.59
101289	HORTON, MARY C	8/31/2011	1,254.32
101290	JOHNSON, BRYAN D	8/31/2011	1,807.21
101291	HOLLOWELL, JAMES	8/31/2011	809.86
101292	PERRONE, WILLIAM	8/31/2011	529.87
101293	BOONE, MURRAY D	8/31/2011	736.88

101294	HARVEY, PAMELA C	8/31/2011	67.10
101295	RIDDICK, ESTHER	8/31/2011	872.67
101296	SPIVEY, JOHN L	8/31/2011	529.43
101297	SWINTON, LORENZO	8/31/2011	355.51
101298	LOWE, MATTHEW R	8/31/2011	1,837.53
101299	METZ, KIMBERLY J	8/31/2011	1,742.10
101300	PARKER, BRIAN C	8/31/2011	1,759.34
101301	STALLS, CHARLIE	8/31/2011	2,025.69
ACH	HARRELL, SHARON G.	8/31/2011	2,809.96
ACH	WILSON, PATSY M.	8/31/2011	1,491.80
ACH	MCGINNIS, RENEE' H.	8/31/2011	3,153.86
ACH	ROUNTREE, SANDRA W	8/31/2011	1,779.03
ACH	WESTER, PAMELA A	8/31/2011	1,885.89
ACH	BAUM, MARY K	8/31/2011	1,516.29
ACH	CROSS JR., EDWARD A	8/31/2011	1,804.09
ACH	HOLLEY, ANTOINETTE P	8/31/2011	3,050.57
ACH	PIERCE, GRACIE P	8/31/2011	1,580.62
ACH	POWELL, RHONDA B	8/31/2011	1,475.44
ACH	WEBB, EDWARD E	8/31/2011	3,473.75
ACH	SPRUILL JR., WILLIAM E	8/31/2011	2,177.37
ACH	MELTON, RANDELL DELORES	8/31/2011	1,780.90
ACH	POWELL, DANIEL S	8/31/2011	1,695.06
ACH	PARKER, GLYNDA S	8/31/2011	2,057.88
ACH	HATHAWAY, RANDALL A	8/31/2011	2,247.85
ACH	CLARK, ANDREA	8/31/2011	1,864.27
ACH	TURNER, COLLEEN K	8/31/2011	3,606.87
ACH	HARRELL, P ELIZABETH	8/31/2011	1,412.49
ACH	WOLFREY, CONNIE M	8/31/2011	487.90
ACH	PARKER, PHYLLIS A	8/31/2011	2,277.72
ACH	BROWN, DAROYLL C	8/31/2011	1,942.33
ACH	FREEMAN, SHELIA	8/31/2011	1,915.58
ACH	LASSITER, PATRICE T	8/31/2011	2,614.16
ACH	CROSS, LULA M	8/31/2011	1,147.88
ACH	HOLLEY, DANIT L	8/31/2011	1,362.68
ACH	HOLLEY, DANIT L	8/31/2011	50.00
ACH	JORDAN, TIMOTHY A	8/31/2011	1,701.72
ACH	REID, LINDA J	8/31/2011	624.54
ACH	BOONE, SHERRY F	8/31/2011	2,412.86
ACH	PARKER II, GEORGE A	8/31/2011	1,546.51
ACH	EDWARDS, ASHLEY C	8/31/2011	1,461.40
ACH	SMITHSON, CONNIE C	8/31/2011	2,686.93
ACH	ROUNTREE, MARIE D	8/31/2011	2,061.41
ACH	RIDDICK, CLARA P	8/31/2011	1,714.96
ACH	EURE, SHERRI L	8/31/2011	257.76
ACH	OWENS, GLADYS S	8/31/2011	1,508.18
ACH	BOONE, CRYSTAL R	8/31/2011	1,623.24
ACH	KNIGHT, TAMEKA E	8/31/2011	1,065.17
ACH	EARLEY, DEBRA H	8/31/2011	204.71
ACH	HAWKS, BRANDON S	8/31/2011	1,932.64
ACH	TRIPP, VALERIE S	8/31/2011	1,620.78
ACH	CHAPPELL, TRACIE L	8/31/2011	1,675.79
ACH	BRODIE, GEORGE S	8/31/2011	500.45
ACH	STONE, SHELLEY A	8/31/2011	1,582.35
ACH	WALKER, DAPHNE B	8/31/2011	1,274.89
ACH	JORDAN, ROBERT E	8/31/2011	1,652.28
ACH	MITCHELL, EDGAR LEE	8/31/2011	2,651.48
ACH	HAYER, CHARLETTE	8/31/2011	534.94
ACH	WINN, WILLIAM A	8/31/2011	3,006.42
ACH	PITTMAN, SANDRA L	8/31/2011	2,959.37
ACH	HEDGEPEETH, TIMOTHY M	8/31/2011	3,320.70
ACH	SAUNDERS, LAKISHA	8/31/2011	1,670.32
ACH	JERNIGAN, KENNETH	8/31/2011	635.26
ACH	BOONE-HALL, CHERYL A	8/31/2011	1,418.00
ACH	HENDRIX, DIANE R.	8/31/2011	1,963.57
ACH	DREWYOR, CHRISTINA M.	8/31/2011	1,636.50
ACH	BOONE, KELI N.	8/31/2011	2,300.64

ACH	TWINE, GRAHAM	8/31/2011	528.59
ACH	CHAPPELL, TOBY L	8/31/2011	4,959.59
ACH	JORDAN, HENRY L.	8/31/2011	577.14
ACH	WILLIAMS, DOMINIQUE D.	8/31/2011	2,162.30
ACH	JETHRO, MORGAN C	8/31/2011	2,882.85
ACH	HARVEY, RUTH M.	8/31/2011	1,536.75
ACH	WIGGINS, JOHN J	8/31/2011	470.71
ACH	WINSLOW, GARRETT W	8/31/2011	1,845.54
ACH	JOHNSON, CLYTIA A	8/31/2011	1,723.20
ACH	RIDDICK, WILLIAM NATHAN	8/31/2011	1,279.03
ACH	POWELL, DONNA H.	8/31/2011	1,431.54
ACH	JONES, SHARON S	8/31/2011	832.46
ACH	UMPHLETT, SHANNON L	8/31/2011	1,707.73
ACH	OWENS, MICHAEL C.	8/31/2011	635.26
ACH	CAMPBELL, ALTON RAY	8/31/2011	2,110.92
ACH	HARRELL, GWEN L.	8/31/2011	1,773.99
ACH	HARRELL, MARVIN J.	8/31/2011	1,906.57
ACH	DARRINGTON, WAYNE H.	8/31/2011	618.00
ACH	BOONE, WESLEY J.	8/31/2011	732.04
ACH	HOLLEY, GUY R.	8/31/2011	294.93



Graham L. Twine, Chairman



Diane R. Hendrix, Clerk

GATES COUNTY BOARD OF COMMISSIONERS

