

**GATES COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
JUNE 15, 2012**

The Gates County Board of Commissioners held a Special Meeting at 10:00 a.m., Friday, February 15, 2012 in the main courtroom, 202 Court Street, Gatesville. Commissioners Twine, Jordan, Hora, Owens and Jernigan were present. Also present was County Manager, Toby Chappell.

A prayer was led by Commissioner Jordan.

Chairman Twine called the meeting to order.

Approval of Agenda

Chairman Twine stated the agenda needed to be amended by the following: Budget Amendment, Child Support Enforcement Service Amendment to the Lease and JCPC Certification of Standards. Commissioner Jernigan made a motion to approve the amended agenda. Commissioner Jordan seconded the motion, motion carried without opposition.

New Business

Sandy Pittman, Finance Officer, presented Budget Amendment 76.

Commissioner Owens made a motion to approve Budget Amendment 76 as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Toby Chappell, County Manager, presented the Amendment to the Child Support Enforcement Lease.

Commissioner Jordan made a motion to approve the Amendment to the Child Support Enforcement Lease as presented with the County Manager getting answers to questions as discussed. Commissioner Owens seconded the motion, motion carried without opposition.

The Clerk presented the JCPC Certification of Standards.

Commissioner Jordan made a motion to accept the JCPC Annual Certification of Standards as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Commissioner Jordan discussed a personnel matter by Sheriff Webb. The Personnel Board will meet on June 19 and report their decision to the Commissioners on July 16.

The Proposed 2012-2013 Budget was discussed regarding the schools' allocation.

Commissioner Jernigan made a motion to remove \$150,000 from the schools' allocation put in the General Fund Reserve Account. The funds will be released only if the schools do not get \$150,000 additional clean funds from the State. Commissioner Hora seconded the motion, motion carried without opposition.

Commissioner Hora made a motion to accept the 2012-2013 Budget Ordinance as amended. Commissioner Owens seconded the motion. Commissioners Jordan, Hora, Owens and Jernigan voted for the motion. Chairman Twine voted against the motion. Motion carried by a majority vote.

The 2012-2013 Budget Ordinance reads as follows:

**GATES COUNTY, NORTH CAROLINA
2012-2013 BUDGET ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE
COUNTY OF GATES, NORTH CAROLINA:**

SECTION 1. REVENUES It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2012, and ending with June 30, 2013, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Gates County:

General Fund

Ad Valorem Taxes-Current Year	\$5,674,219
Prior Year Taxes	\$475,000
Tax Refunds	(\$40,000)
County 1 Cent Sales Tax	\$340,000
County 1/2 Cent Sales Tax - Art 40	\$450,000
Article 40 - Restricted	\$190,000
County 1/2 Cent Sales Tax - Art 42	\$62,500
Article 42 - Restricted	\$112,500
Fees & Licenses	\$237,050
Lottery Proceeds	\$130,000
SRO Funding - Schools	\$37,300
Grants & Reimbursements	\$2,136,052
Medicaid Hold Harmless	\$632,000
ABC Store Profits	\$2,000
ABC 5 Cents Per Bottle Tax	\$2,000
Property Tax Collection Fees	\$1,150
Rent	\$40,104
Miscellaneous	\$58,400
Fund Balance Appropriated	\$394,096
Total General Fund	<u>\$10,934,371</u>
Register of Deeds Automation	
Automation Fees	<u>\$4,940</u>
Emergency 911 System	
Telephone Surcharge	<u>\$109,310</u>
Fire Protection Fund	
Fire Protection Fees	<u>\$260,000</u>
Tax Revaluation Reserve Fund	
Transfer from General Fund	<u>\$33,750</u>
USDA Reserve Fund	
Transfer from General Fund	<u>\$11,235</u>
Homeland Security Grant	
Generator Transfer Switch Project	<u>\$219,369</u>
Water and Sewer Fund	
NC Gas Tax Refund	\$1,500
Water/Sewer Fees	\$980,300
New Connections	\$27,500

Impact Fees	\$27,000
Reinstallations	\$3,500
Interest Earned	\$6,200

\$1,046,000

Solid Waste Fund

Solid Waste User Fees	\$745,000
Scrap Tire Disposal Fees	\$15,000
White Goods Disposal Fees	\$5,000
Solid Waste Disposal Tax	\$7,000
Electronics Recycling Grant	\$1,000

\$773,000

Total Revenue - All Funds

\$13,391,975

Hereby levied is a tax, at the rate of \$.64 (sixty-four cents) per one hundred dollars (\$100) valuation of property as of January 1, 2012 for the purpose of providing the revenue listed as "ad valorem taxes" in the General Fund in Section 1 of this Ordinance. The total estimated value will be \$926,680,787, to be taxed at a rate of \$.64 (sixty-four cents) per one hundred dollars (\$100) of value and projected to be collected at a rate of 95.0%.

SECTION 2. APPROPRIATIONS The following amounts are hereby appropriated in the General Fund for the operations of Gates County government and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013, and for the following functions as described by the County's chart of accounts:

General Fund

Governing Body	\$233,240
Administration	\$322,579
Tax Department	\$263,910
Legal	\$21,000
Court Facilities	\$35,500
Elections	\$94,064
Register of Deeds	\$117,900
Buildings & Grounds	\$386,872
Sheriff	\$841,408
Jail	\$220,000
Communications	\$201,825
Emergency Management	\$78,067
Inspections	\$130,083
Medical Examiner	\$5,000
Ambulance/Rescue	\$25,000
Animal Shelter	\$50,000
Transportation GITS	\$597,166
Forestry	\$64,790
Zoning & Planning	\$111,472
Cooperative Extension	\$148,126
Cooperative Extension Grants	\$58,981
Soil Conservation	\$89,257
Health	\$118,500
Mental Health	\$39,734
Social Services Administration	\$1,224,829
In Home Services	\$8,488
Food Stamp Program	\$4,000

Job Search	\$16,000
DSS Payments	\$925
DSS – TANF	\$4,000
DSS - Special Assistance	\$82,926
DSS - Medicaid Transportation	\$62,500
DSS – Other	\$4,239
Crisis Intervention	\$56,670
Juvenile Crime Prevention Grant	\$32,831
HCCBG Home Repairs	\$989
Veterans Service	\$4,000
Services for the Blind	\$980
Child Day Care	\$302,920
Special Donations	\$200
Schools - Current Expense	\$2,592,079
Schools - Capital Outlay	\$100,000
Community Colleges	\$16,000
Library	\$95,000
Recreation	\$268,023
Special Appropriations	\$45,810
Debt Service	\$1,561,504
Transfers to Special Funds	\$44,985
General Fund Reserve	\$150,000
	<u>\$10,934,371</u>
Register of Deeds Automation	
Equipment Maintenance	\$3,116
Debt Service	\$1,824
	<u>\$4,940</u>
Emergency 911 System	
Telephone Surcharge	\$109,310
	<u>\$109,310</u>
Fire Protection Fund	
Volunteer Fire Departments	\$260,000
	<u>\$260,000</u>
Tax Revaluation Reserve Fund	
Revaluation Reserve	\$33,750
	<u>\$33,750</u>
USDA Revaluation Reserve	
USDA Reserve	\$11,235
	<u>\$11,235</u>
Homeland Security Grant	
Generator Transfer Switch Project	\$219,369
	<u>\$219,369</u>
Water Fund	
Water Operations	\$1,003,350
Sewer Operations	\$42,650
	<u>\$1,046,000</u>
Solid Waste Fund	
Solid Waste Expenses	\$773,000
	<u>\$773,000</u>
Total Expenditures - All Funds	\$13,391,975

SECTION 3. SOLID WASTE FEES The Board hereby establishes a fee to be charged to each household in Gates County for the purpose of supporting the total costs of the Solid Waste Fund. The household fee to be charged will be as follows:

	Annual Fee
Households in unincorporated areas where no solid waste collections are provided	\$180
Households in unincorporated areas where solid waste collections are provided	\$ 90
Households in incorporated areas where solid waste collections are provided	\$ 90
Households that have been determined eligible under the Elderly and Disabled Homestead Exemption Act.	\$ 90

Gates County shall provide for the billing and collections of the solid waste household fees as follows:

<u>Type of Household Collection</u>	<u>Method of Billing and Collection</u>
Households in unincorporated areas where no solid waste collections are provided	Households served by the Gates County Water Department will be billed monthly for the amount of \$15 as part of their monthly water statement. Such fees will be reflected as "Solid Waste Fee" and shall be collected at the time when the payment is received for the expense of water. Households that are not served by the Gates County Water Department will be billed quarterly for the amount of \$45 for the household solid waste fee.
Households in unincorporated areas where solid waste collections are provided	Households must provide proof of private solid waste collection service. Upon submission of proof of service, households will be billed quarterly for the amount of \$22.50 for services.
Households in incorporated areas where solid waste collections are provided	The incorporated town will be billed quarterly for the amount of \$22.50 per household within the designated area.
Households that have been determined eligible under the Elderly and Disabled Homestead Exemption Act	Households will be billed in accordance with the categories stated above depending upon location of residence and utilization of private service.

SECTION 4. WATER FEES The Board hereby establishes fees for water for the purpose of providing the revenue needed to support the distribution of water to Gates County residents. The fees charged for water are as follows:

0-1,000 Gallons	\$10.00
1,001 gallons and up	\$ 3.00 per 1,000 gallons

SECTION 5. FIRE PROTECTION FEES The Board hereby establishes a fire protection fee to be charged to each household in Gates County for the purpose of supporting the total costs of the Fire Protection Fund. The household fee to be charged will be as follows:

	Annual Fee
Home valued at below \$50,000	\$ 40
Home valued at above \$50,000	50
Multi-structure unit	60
Commercial structure	75

Gates County shall provide for the billing and collections of the fire protection fees. Such fees shall be incorporated into the annual property tax statement transmitted to each property owner subject to this fee and shall be collected as part of the payment of Gates County property taxes by the Tax Assessor/Collector.

Fees collected shall be transmitted quarterly to each fire department in accordance with the approved allocation plan.

SECTION 6. The Manager and Finance Director are hereby authorized to transfer appropriations within the General Fund as contained herein under the following conditions:

- a. Budget amendments may be made between departments, objects of expenditures and revenues within a department, in the amount not to exceed \$1,000. A report shall be presented to the Board of Commissioners at its next regular scheduled meeting on all budget amendments approved.
- b. No funds may be transferred between funds or from a contingency appropriation within any fund without Board approval.
- c. The Manager may enter and execute change orders or amendments to construction contracts when the appropriate annual budget or capital project ordinance contains sufficient appropriated funds. Any change orders or amendments must be reported to the Gates County Board of Commissioners at their next official meeting and may be reported via email prior to said meeting.
- d. The Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the appropriate annual budget or capital project ordinance contains sufficient appropriated funds for such purposes.
- e. Commissioners shall be entitled to an annual salary of \$7,285. The Chairman shall be entitled to an annual salary of \$8,610. Additionally, the Commissioners are entitled to \$1,200 per year and the Chairman is entitled to \$1,500 per year as travel stipends.
- f. For FY 12-13 all permanent employees, both full time and part time, are eligible to receive a meritorious raise of up to 2% of their salary. The scale for the FY 12-13 meritorious raises will be 2% for an overall score of Outstanding, 1% for an overall score of Above Standard, and 0% for any score of Standard or below. The meritorious raise will be based on the overall score of the employee's evaluation on their anniversary date. Any meritorious raise will be effective on the first day of the month immediately following the employee's anniversary date.
- g. The Sheriff and Register of Deeds shall be entitled to pay increases consisting of the highest merit increase available to other County employees that the Board of Commissioners offers per budget year.

Copies of this Budget Ordinance shall be furnished to the Finance Director and Tax Assessor to provide direction in carrying out their duties, and are available for public inspection.

Adopted the ____ day of June 2012.

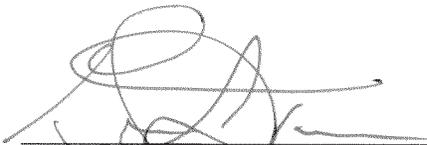
Graham L. Twine, Chairman
Gates County Board of Commissioners

ATTEST

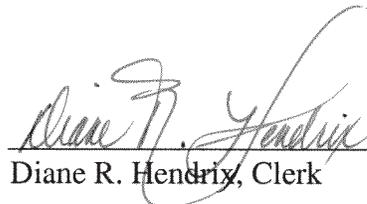
Diane R. Hendrix
Clerk to the Board

Commissioner Jernigan made a motion to clarify July 1, 2012, as the date of implementation for the water and sewer impact fees. Commissioner Owens seconded the motion. Chairman Twine, Commissioners Jordan, Owens and Jernigan voted for the motion; Commissioner Hora abstained. Motion carried by a majority vote.

Commissioner Owens made a motion to adjourn. Commissioner Jernigan seconded the motion. Motion carried by a majority vote.



Graham L. Twine, Chairman



Diane R. Hendrix, Clerk

GATES COUNTY BOARD OF COMMISSIONERS

